

Meeting Report

Date: February 8, 2006
Meeting No: EA Process - Meeting #2 -Rev 0
Date of Meeting: January 20, 2006
Location: AGM Offices
Project: Georgetown South / Express Transportation Link
Project Number:
Purpose: Environmental Assessment Process
Attendees: Paul Schafer, CEAA
 Bill Aird, CTA
 Greg Ashbee, GO
 Imants Hausmanis, AGM
 Dennis Callan, MRC
 Vasie Papadopoulos, AGM
 Kaarina Stiff, TC
 Judy Knight, AGM
 Hayley Berlin, MOE
 Ian Upjohn, UPAG
 Mike Bricks, EP
 Fouad Mustafa, AGM
Distribution: Attendees
 Carmelo Saieva, AGM
 Kees Schipper, AGM
 Project file

Item	Details	Action
	NEW BUSINESS	
02.01	AGM to set up an e-mail cell group for the attendees of this meeting. Post meeting note: DONE.	Info
02.02	Study Status: VP outlined the consultation process and distributed flow chart of the same.	Info
02.03	Discussion of the purpose and role of the Public Liaison Committee. It is intended to develop this committee, upon receiving the go ahead from the Steering Committee. This group would contribute to the development of the terms of reference.	Info
02.04	MRC will develop a charter for the PLC outlining role.	AGM
02.05	A draft schedule was presented at the meeting. PLC meetings are proposed in February and March with the first public meeting is anticipated March 2006. It is anticipated the Terms of Reference will be completed in the summer of 2006, and the first public meeting for the environmental assessment phase will be held in September 2006.	Info
02.06	Reconfirmed that the intent is not to duplicate the work carried out previously by SNC Lavalin as; part of the Class B undertaking- depending on which alternative is selected. It will be necessary to update and expand this work	MRC

Item	Details	Action
02.07	Discussion regarding coordination of the Federal and Provincial processes and the coordination of the Individual Environmental Assessment and the CEAA Screening Report. Due to the differences in requirements of the two reports, it was agreed these would be two separate reports . However, there may be a need for public consultation / review of the federal document as well, which would be a requirement of the CTA's permitting process. . It is anticipated that the Provincial Notice of Commencement and the posting on the Canadian Environmental Assessment Register (CEAR) can be published at the same time. TC will provide a draft Notice of Commencement for the CEAR for review by the project review team.	CEAA MRC
02.08	TC has advised they will be a Responsible Authority. CTA may be a Responsible Authority, dependant on outcome of the ETL.	Info
02.09	CEAA noted that the federal review team has been developed and is in place but that it may change depending on the selection of the preferred planning alternative.	Info
02.10	It is anticipated the responsible authorities will be able to develop a high-level document outlining the federal authorities' information requirements. This could be provided as input into the Terms of Reference. The document would then be folded into the federal scoping document, which will be developed after the proponent submits a project description.	CEAA
02.11	MRC to provide a list of all the existing background reports.	MRC
02.12	Ontario Terms of Reference has standards with respect to identification and sorting through planning alternatives. These would include the public consultation, background reports and coordination of work. MOE provided a presentation on the EA process to the Weston Coalition. MOE forwarded electronic copy of that presentation to AGM for distribution.	Info AGM
02.13	Communications - VP of AGM is the Communications Officer. VP, HB, IH, JK, IU and PS should have the opportunity to review all communications prior to issuance.	VP
02.14	MRC will prepare draft ToR for mid February. Initial review of DRAFT by MOE and CEAA will take a couple of weeks. Review time required for Terms of Reference by provincial and federal governments - 4 to 5 weeks.	Info
02.15	Project Description will be updated and revised as necessary, at the appropriate time and resubmitted.	MRC

End of Minutes

Minutes by: J. Knight