

## Meeting Report

**Date:** December 8, 2005- Revision 2 issued January 13, 2006  
**Meeting No:** EA Process - 2  
**Date of Meeting:** November 17, 2005  
**Location:** AGM Offices  
**Project:** Georgetown - Weston / Express Transit Link (G-W/ETL)  
**Project Number:**  
**Purpose:** Start up Meeting regarding the Environmental Assessment Process  
**Attendees:** Imants Hausmanis, AGM Judy Knight, AGM  
 Paul Schafer, CEAA Kaarina Stiff, TC  
 Bill Aird, CTA Haley Berlin, MOE  
 Greg Ashbee, GO  
**Distribution:** Attendees Ian Upjohn, UPAG  
 Kees Schipper, AGM  
**(Added - Revision 2)** Dennis Callan, MRC Mike Bricks, EcoPlans  
 Carmelo Saieva, AGM Fouad Mustafa, AGM

Item	Details	Action
01.01	Purpose of the meeting to introduce the members and develop plan for moving forward, as it relates to process issues.	Info
01.02	Question was posed as to whether the UPAG (the co-proponent) was attending this meeting. AGM apologized that they had neglected to advise UPAG of the meeting.	Info
01.03	Paul Schafer is the FEAC for this project, and will be the point of contact for the Federal process. Transport Canada (Kaarina Stiff) is a <i>responsible authority</i> , and CTA (Bill Aird) may be a <i>responsible authority</i> (if the spur line is built), or provide expert advice.	Info
01.04	MOE - Project Officer is Haley Berlin, who will coordinate within her group.	Info
01.05	AGM - EA coordination by Judy Knight, Corridor Manager is Imants Hausmanis. EA issues should be sent through Judy, Project issues through Imants.	Info
01.06	Greg Ashbee is GO Transit proponent representative and Ian Upjohn is UPAG proponent representative.	Info
01.07	P. Schafer will forward a list of federal authority contacts for the Government Review Team (GRT). <b>Received.</b>	Info
01.08	H. Berlin will forward a list of contacts for GRT. <b>Received.</b>	Info
01.09	H. Berlin will provide clarification on provincial EA process with respect to possibility of spur line. <b>Received Nov 24/05.</b>	Info
01.10	Copy of "Terms of Reference Application Process for Submission to MOE for Review" distributed at the meeting.	Info
01.11	Copy of preliminary study schedule, as prepared by the IEA Consultant McCormick Rankin Corporation (MRC) distributed and reviewed at the meeting.	Info

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Item	Details	Action
01.12	Copy of "Key Steps for Coordinating Provincial UNFOCUSED IEA with Federal Screenings" reviewed at the meeting.	Info
01.13	Copy of "Advice to Proponents at the Terms of Reference Stage for a Coordinated Federal/Provincial Environmental Assessment Process" distributed at meeting.	Info
01.14	It was agreed that this group would interact with the various committees (Steering, Communications, Public Liaison etc.) on an as required basis.	Info
01.15	IH to distribute copy of study area to participants. <b>Done.</b>	Info

**End of Minutes**

**Next meeting: January 20, 2006**

**Minutes by: J. Knight**